



Working with 2 Paws Up Inc  
During COVID-19

## What is 2 Paws Up Inc?

2 Paws Up Inc is a full-service, in-home, pet sitting and dog walking company. The pet care professionals employed by 2 Paws Up Inc travel to our clients' homes to perform the pet sitting and or dog walking duties outlined by our customers, the policy and procedures of the company, as well as the company mission statement.

Most of our clients are located primarily in Lilburn, Snellville, Centerville, Grayson, Loganville, and parts of Stone Mountain and Lawrenceville.

## Zip Codes & Towns Serviced:

- **30078, 30039 Snellville**
- **30047 Lilburn**
- **30084 Tucker**
- **30087, 30083 Stone Mountain**
- **30093 Norcross**
- **30044, 30045, 30046 Lawrenceville**
- **30017 Grayson**
- **30052 Loganville**

## Why Join Our Team?

Professional pet care is incredibly rewarding and fulfilling, and every one of our pet sitters/dog walkers LOVES their job! 2 Paws Up Inc offers:

- Fuzzy Faces & Unconditional Love!
- Employee Status
- Work as a Fill-In
- FetchFind Online Education
- Workers Compensation
- Discounted Pet Sitting
- Client Referral Bonuses
- Exercise & Fresh Air
- Independence

## We Provide These Services

1. In-home pet sitting: While clients are away we visit their home 1-4 times per day to walk, feed and care for their pets.
2. Overnight in-home pet services: Spending the night in our client's home; starts 9-hour sleeping stay, then the pets morning routine.
3. Dog Walking: One visit per day typically Monday through Friday, to visit and walk dogs while their owners are at work, however, we do dog walking even on the weekends for clients.
4. Concierge services: To help make our client's lives and time away from home easier. We offer a variety of add-on's, specialty services.
5. All-Most Overnight: In-home pet service where we spend 2 hours in our client's home starting around 8 to 9 pm giving two hours of love and care then tuck in for the night.
6. All-Day Pet Sitting: In-home play and care during the day may last from 2 hours to 8 hours.

## Employee Requirements

- Best to Live in or adjacent to our service area. See “Zip Codes Serviced” above.
- Be physically fit and able to work and commute in all types of weather (this is a VERY active position that requires hours of energy, even on rainy, snowy or humid and hot days.)

## Working with 2 Paws Up Inc

- Have experience with, a love of and a desire to work with dogs and/or cats and other small animals.
- Have access to a reliable insured vehicle and have a valid driver's license.
- Love people in addition to animals (this is just as much a customer service position as it is a pet care position.)
- Have the ability to communicate effectively with 2 Paws Up Inc, fellow employees and clients, by returning emails, phone calls and text messages promptly. Must have your own smartphone with unlimited data/text. We use apps.
- Have the ability to take this job SERIOUSLY.
- Be organized and detail oriented.
- Be able to provide professional references.
- Provide a current and clean background check to 2 Paws Up Inc.
- Complete ongoing, online Fetch Find training and onsite training.

## Positions with 2 Paws Up Inc

- **Pet Sitter**

Must be available to pet sit and or dog walk multiple times per day as needed, Monday through Sunday.

### **Compensation**

➤ You are paid by the visit for every completed visit you perform. Note: Visits range from 15 to 30 to 60 to 90 minutes.

### **Current pay rates for Pet Sitters 2020:**

30-Minute Pet Sitting Visit	\$ 7.25
45-Minute Pet Sitting Visit	\$10.80
60-Minute Pet Sitting Visit	\$14.50
90-Minute Pet Sitting Visit	\$21.75
120-Minute Pet Sitting Visit	\$28.00

Monthly 20=Minute Dog Walking	\$6.25
Monthly 30-Minute Dog Walking	\$6.90
Single 20-Minute Dog Walking	\$6.60
Single 30-Minute Dog Walking	\$7.25

Mileage Reimbursement at \$.575

If you only see one client you will be reimburse the shortest route from your home to the clients home only. Two or more clients seen you will be reimbursed between the 1st client's to the next to the next, and so forth, not from your home never on the return home.

## Working with 2 Paws Up Inc

- Gratuities and Holiday Surcharges are 100% yours!
- You're paid by direct deposit into your bank account.

### **Employee Benefits**

- Worker's compensation insurance
- Taxes withheld from paychecks
- Discounted pet sitting for your furry pals!
- Referral bonuses
- Fetchfind.com paid online training of \$45 once you have completed 3 months of actual pet sitting. You will be required to complete your Fetchfind Training within the first two weeks of employment.

### **SUMMARY**

While 2 Paws Up Inc pet sitters do their best to cover in cases of emergencies. The pets in your care depend on you to complete your assignments and (1) no-call; no-show is cause for immediate termination of assignments.

## Working with 2 Paws Up Inc

Our clients come to trust their assigned pet sitter and appreciate it when they're able to grow a trusted relationship with that person. 2 Paws Up Inc reserves the right to have pet sitters (employees) that are only providing pet sitting and dog walking services for 2 Paws Up Inc. We traditionally do not have pet sitters on our team that have their own pet care service, or currently working for another service. There are exceptions, and you would need to discuss your particular situation with the owner and or manager.

## Payroll

By law, 2 Paws Up Inc is required to honor legal garnishment of employees' wages. These include tax levies, child support orders, loan repayment and other court ordered garnishments. Employees will be notified if 2 Paws Up Inc receives such an order.

2 Paws Up Inc may also make deductions that are expressly authorized in writing by the employee, and are for the benefit of the employee, as permitted by applicable law and, where applicable. At present, 2 Paws Up Inc offers 401K after one year of employment.

All employees are subject to taxes on earnings. All deductions required by law and all authorized, permissible deductions will be automatically withheld from employees' paychecks. Any questions regarding payroll deductions and paychecks should be directed to the Manager and or Payroll company.

Employees are expected to review their paychecks and paystubs each week and report to the Manager immediately if there are any errors in their paychecks or paystubs, including, but not limited to, the visits worked, deductions taken, or the total amount paid.



## Myers Briggs Personality Assessment Link



Click Here ----> [Myers Briggs Personality Assessment Quiz.](#)

Note: Please email your Myers-Briggs Personality Assessment Results to [barbie@2pawsupinc.com](mailto:barbie@2pawsupinc.com)

Include your Four Letter Assessment Result. Your Roadmap to Your Front Seat Life. by Jessica Butts

There are no right or wrong answers. Know your innate personality.

## Schedule Your Initial Online Interview via Zoom



After reading over the Job Description and taking the Myers Briggs Personality Assessment you may ***click on the link below (Calendy Schedule)*** and schedule your initial online interview via Zoom.

Click Here ---->

<https://calendly.com/2pawsup/face-to-face-interview>

## Thank You

Thank you for taking the time to read over the job description and completing the Myers Briggs Personality Assessment and emailing your results. If playing, and caring for pets is your passion, then the next step is to schedule your initial online Zoom interview if you haven't already done so. Looking forward to meeting you soon!



*Barbie Klapp  
&  
Winston*

**Barbie Klapp, MBA, Founder & CEO  
2 Paws Up Inc  
Pet Sitting & Dog Walking**